

SUPPORTED EMPLOYMENT - PROPOSED PLAN TO IMPROVE PERFORMANCE

DR384A (Rev 02/08)

Attachment to DR384 Supported Employment - Monthly Job Coach Report

Page 1 of 2

Consumer:	Job Coach:	DOR Counselor:	Report Month/Year:
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Check the performance areas below that were indicated as unsatisfactory on the DR384, page 1 of 2. For each area checked to indicate unsatisfactory performance, address the interventions proposed to improve performance including timeframes and recommendations for other services as required.

Work Habits**Attendance / Punctuality** (Interventions & Timeframes):**Following Procedures** (Interventions & Timeframes):**Cooperation** (Interventions & Timeframes):**Taking Initiative** (Interventions & Timeframes):**Grooming / Hygiene** (Interventions & Timeframes):**Work Performance****Understanding of Job Tasks** (Interventions & Timeframes):**Accuracy / Quality** (Interventions & Timeframes):**Work Pace** (Interventions & Timeframes):**Focus / Concentration** (Interventions & Timeframes):**Passing Probation** (Interventions & Timeframes including Probation Date):

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Consumer:

Report Month/Year:

Interpersonal Skills

Supervisor (Interventions & Timeframes):

Co-workers (Interventions & Timeframes):

Customer / Public (Interventions & Timeframes):

Job Coach (Interventions & Timeframes):

Distribution: DOR Counselor (via email or fax, see DR381) DOR District Office (with Invoice)
 Regional Center Service Coordinator (via email / fax when percentage of intervention is 30% or less)

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