Application: APPLICANT

The individual, who has requested services, submitted the minimum information necessary (e.g., name, means of contact, reason for application) to initiate an assessment to determine eligibility and priority for services. The individual is available to complete the assessment process.

Application – T: TRIAL WORK EXPERIENCE

If there is strong evidence that the individual may not benefit from services in terms of an employment outcome due to the severity of the disability, Trial Work Experiences (TWE) may be provided to explore the individual’s abilities, capabilities, and capacity to work for the purpose of determining eligibility or ineligibility.
Application – X: EXTENDED EVALUATION
If there is strong evidence that the individual may not benefit from services in terms of an employment outcome due to the severity of the disability, TWE or an Extended Evaluation (EE), in limited circumstances, may be provided to explore the individual’s abilities, capabilities, and capacity to work for the purpose of determining eligibility or ineligibility.

Application – E: ELIGIBILITY DETERMINATION EXTENSION
The Department of Rehabilitation (DOR) shall only place an applicant in Eligibility Determination Extension if exceptional and unforeseen circumstances arise that are beyond the control of the DOR and eligibility cannot be determined within the 60-day timeline. The Rehabilitation Counselor and the applicant will mutually agree to a specific date of the eligibility extension.

Eligible: ELIGIBLE
The individual meets all eligibility determination requirements. The individual has a physical or mental impairment that constitutes, or results in, a substantial impediment to employment, and he or she requires vocational rehabilitation services. Supplemental Security Income (SSI) recipients and Social Security Disability Insurance (SSDI) beneficiaries are presumed to meet eligibility criteria. Any eligible individual must intend to achieve an appropriate employment outcome. The individual is presumed able to benefit from services, in terms of an employment outcome, unless there is clear and convincing evidence of the individual’s inability to benefit through the use of TWE or an EE.

Delayed: WAITING LIST
During an Order of Selection (OOS) the eligible individual not currently being served in an OOS priority category is placed on a Waiting List.
Eligible – E: PLAN DEVELOPMENT EXTENSION

The individual meets all eligibility determination requirements. Development of the IPE is extended when exceptional and unforeseen circumstances arise that are beyond the control of the DOR. The Rehabilitation Counselor and the consumer have agreed to a specific extension of time.

Service: IN PLAN

- Counseling and Guidance: The consumer primarily requires counseling, guidance, and placement services to prepare for an employment outcome, and a plan is written.
- Physical/Mental Restoration: The consumer primarily requires the provision or arrangement of physical or mental restoration services to prepare for an employment outcome, and a plan is written.
- Training: The consumer primarily requires provision of academic, vocational, personal/social adjustment, or other training services to prepare for an employment outcome, and a plan is written.

Service – J: READY FOR EMPLOYMENT

Planned services are most completed and the consumer is ready for employment services.

Employed: EMPLOYED

The consumer has begun employment.

Service – I: SERVICES INTERRUPTED

The consumer is unable to participate in the IPE because of circumstances beyond his or her control. Planned services are interrupted for a period and there is a clear plan to resume services within a specified time.
**Closed – Rehab: EMPLOYMENT OUTCOME ACHIEVED**

The consumer has entered into, and retained, full- or part-time competitive, supported, or other appropriate employment. Through an IPE, DOR services have been provided which contributed to the achievement of an employment outcome in the most integrated setting possible, and which is consistent with the consumer’s unique strengths, resources, priorities, concerns, abilities, capabilities, interests, and informed choice. Consumer pay is at least minimum wage, but not less than the customary wage/level of benefits paid to persons without disabilities who are performing similar work for the same employer. The employment outcome has been maintained for at least 90 days, and the consumer is performing well and has been informed of post-employment services.

**Closed – Other**

- The applicant’s record of services is closed before eligibility has been determined.
- The applicant is determined ineligible for VR services.
- Applicant has been determined eligible but does not use planned services.
- The eligible individual is on a Waiting List during an OOS, but will not advance to a service status.
- The consumer has been provided services through an IPE, but is not expected to achieve an employment outcome, and/or can no longer benefit from services.

**PES**

Post-employment services are required to maintain, regain, or advance in employment, consistent with the consumer’s primary employment factors, informed choice, and interests. Services must be limited in scope and duration and must not be complex or comprehensive.

**Closed – PES**

Closed after PES have been provided to consumer.